

CAREERNATION - TRAINING COURSE SCHEDULE FOR THE YEAR 2010

JANUARY				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Improving Public Service Delivery	ABUJA	11th - 15th	5days	N97,800
Hiring For Success: Behavioral interviewing techniques	PORT-HARCOURT	20th - 23rd	4days	N90,000
Writing Reports and Proposals	LAGOS	27th - 29th	3days	N77,000
FEBRUARY				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Business Succession Planning	ABUJA	2nd - 6th	5days	N99,000
Sales training:Overcoming objectios to nail the sales	LAGOS	10th - 13th	4days	N83,900
Marketing and Communication Strategies	KADUNA	22nd - 26th	5days	N109,000
MARCH				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Performance Management:Managing employees performance	PORT- HARCOURT	2nd - 5th	4days	N90,000
Time Management:Get organised for peak performance	LAGOS	15th -17th	3days	N79,000
Prospecting for leads like a pro	ABUJA	24th - 27th	4days	N77,000
APRIL				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Introduction to Payroll	LAGOS	5th - 9th	5days	N111,000
Skills for Administrative Assistant	PORT-HARCOURT	13th - 17th	5days	N98,000
Financial Analysis	LAGOS	22nd - 24th	3days	N82,000
Business Ethics	ABUJA	28th - 30th	3days	N67,000
MAY				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Conflict Resolution:Getting along in the workplace	PORT-HARCOURT	10th - 14th	5days	N118,000
Meeting Management: The Art of Making Meetings Work	ABUJA	18th-21th	4days	N74,500
Developing A Training Program	KADUNA	24th-26th	3days	N81,000
Business leadership:Becoming management material	LAGOS	26th - 29th	4days	N90,000
JUNE				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Public Sector Reforms and Capacity Building	ABUJA	8th - 11th	4days	N78,000
Project Management	LAGOS	14th - 18th	5days	N123,000
The Professional Supervisor	KADUNA	23rd - 25th	3days	N82,500
JULY				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Customer Service Training	KADUNA	1st - 3rd	3days	N80,000
Train the Trainer	ABUJA	12th - 16th	5days	N95,000

Safety in Workplace	PORT-HARCOURT	21st - 22nd	3days	N82,500
Call center Training	LAGOS	28th - 31th	4days	N87,000
AUGUST				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Financial Analysis	KADUNA	4th - 7th	4days	N90,000
Skills for Administrative Assistant	CALABAR	9th-13th	5days	N98,000
Coaching:A Leadership Skill	ABUJA	18th - 21st	4days	N79,000
Developing High Performance Teams	ABUJA	25th - 28th	4days	N78,900
SEPTEMBER				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Behavioral Interviewing Techniques	ABUJA	1st - 3rd	3days	N61,000
Project Management	CALABAR	7th - 9th	3days	N82,000
Corruption Prevention,Ethics and Values	PORT-HARCOURT	15th - 18th	4days	N92,000
Negotiating for Positive Results	ABUJA	27th - 30th	4days	N78,000
OCTOBER				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Customer Relation Management	LAGOS	5th - 8th	4days	N88,000
Budgeting and Managing Money	PORT - HARCOURT	12th - 16th	5days	N110,000
Sales Training	LAGOS	26th -28th	3days	N82,000
NOVEMBER				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Conducting Effective Performance Review	CALABAR	3rd - 6th	4days	N90,000
HR for the Non- HR- Manager	ABUJA	9th - 12th	4days	N79,000
Stress Management	LAGOS	23rd - 25th	3days	N80,000
DECEMBER				
COURSE TITLE	LOCATION	DATE	DURATION	COST
Managing Organisational Development	ABUJA	7th - 11th	5days	N97,000

PLEASE NOTE:

FREE LAPTOPS WITH COURSES (PROJECT MANAGEMENT AND FINANCIAL COURSES)

COST: N250,000.00

HUMAN RESOURCES SOLUTION AND CONSULTING FIRM FOR AFRICA AND U.S.A